

Project Manager

Qualifications

- Bachelor of Applied Science – Construction Management (Hons) (QUT)
- 1987 - 91 - Anglican Church Grammar School
- 1992 - 94 - College of TAFE - Associate Diploma of Construction
- Open Builders License


Major project experience

Project details	Key tasks	Highlights
November 2016 to Present The Village Taigum Building Works Stage 1A, B & C \$12m	Director Paladin Projects Pty Ltd	Retirement Village Project New build 34 duplex units. Project Value circa \$12m Onsite management of site manager and all trade contractors.
August 2016 to February 2017 The Village at Redcliffe CC2 Community Centre \$3.2m	Director Paladin Projects Pty Ltd	Retirement Village Project New build 1800m2 new community centre. Project Value circa \$3m Onsite management of site manager and all trade contractors.
Jan 2016 to August 2016 Zen Constructions Pty Ltd Project Values \$50m	Project Management	Review documents, Compiling and Obtaining bid packages. Review program and report on same. Review Safety, Tendering, Cost Planning and Client relations. Establishing and delivering on project and business objectives.
July 2014 – February 2016 – Brisbane Builders Pty Ltd \$48m various	General Operational Management and Business Development	Identify and document business strategy/forecast, project pipeline and balance sheets. Develop, Document and Implement general procedures/controls for all business facets <ul style="list-style-type: none"> 🚩 Safety 🚩 Tendering, 🚩 Purchasing and Construction inclusive of reporting. Resourcing and performance management of all employees. Supplier and Subcontractor Management. 🚩 Cost Planning, 🚩 Client relations. 🚩 Contract negotiation. 🚩 Design development of in house Development projects.

Project details	Key tasks	Highlights
<p>March 2010 – July 2014 – Self Employed</p> <p>Drakos Constructions Pty Ltd</p> <p>\$5.8m various</p>	<p>Director</p>	<p>Tendered and contracted the following works for various clients;</p> <ul style="list-style-type: none"> ✘ 4 Snap Fitness Gymnasium Fit Outs, ✘ 6 new double storey homes, ✘ Renovation/Extension of a 5th and 6th storey roof top apartment (93 Moray Street), ✘ 2 Refurbishments of existing dwelling, ✘ Lvl 5 Unit refurbishment (Shaftston Street Apartments),
<p>March 2010– December 2012 – Self Employed (Consultancy)</p> <p>Cosmopolitan Constructions Qld/NSW – Business Development Activities</p>	<p>Consultancy</p>	<ul style="list-style-type: none"> ✘ Review and report findings of all facets of both Qld and NSW operation in preparation to assimilate for nationalisation and expansion of the business ✘ Develop new plan designs to suit current and future markets, ✘ Review existing plan portfolios and identify buildability and cost issues, ✘ Develop standard operating procedures for both offices and document (Development, Residential and Commercial Divisions of the business), ✘ Establish and implement national Procurement and specifications, ✘ Develop and implement target construction programs, ✘ Establish internal divisional management reporting, ✘ Develop and execute national display home program (18 homes in total), ✘ Monthly reporting to CEO of progress and status.
<p>August 2008 - March 2010– 50 Plus Constructions</p> <p>\$13m RSL Care Retirement ILU's</p>	<p>Project Manager</p>	<p>RSL Care - Milford Grange Aged Care Facility (High Care/Low Care).</p> <ul style="list-style-type: none"> ✘ Manage the Project costs and create monthly reports. ✘ Maintaining customer relationship to achieve long-term retention & satisfaction. ✘ Worked closely with client for value engineering and design solutions Conduct ✘ Weekly Site meetings with Stakeholders, Consultants & Contractors Review ✘ Identifying project risks and planning with appropriate people/resources. ✘ Review and Initiate Design Changes. ✘ Oversee Construction works on site. ✘ Establish and Implement Q.A process. Handover to Client and Stakeholders.

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<p>September 2007 to June 2008</p> <p>\$18m</p>	<p>Project Manager</p>	<p>Scanlon Printing (Tilt Panel) – 675 Macarthur Ave Central Eagle Farm</p> <ul style="list-style-type: none"> ✘ Industrial and manufacturing project. ✘ Project Manager reporting through to General Manager. ✘ Manage Project Team from project initiation through to Project completion. ✘ Providing leadership to internal project team and client. ✘ Manage the Project costs and create monthly reports, including profit/loss. ✘ Reporting project progress to senior management. ✘ Maintaining customer relationship to achieve long-term retention & satisfaction. ✘ Worked closely with client for value engineering and design solutions Conduct Weekly Site meetings with Stakeholders, Consultants & Contractors Review and Update Programmes with Site Manager. Identifying project risks and planning with appropriate people/resources.
<p>Retirement ILU</p> <p>50 Plus Constructions</p> <p>\$11 m RSL Care</p>	<p>Project Manager</p>	<p>RSL Care – Moreton Shores Retirement Community 52 ILU's</p> <ul style="list-style-type: none"> ✘ Retirement ILU's ✘ Manage the Project costs and create monthly reports. ✘ Maintaining customer relationship to achieve long-term retention & satisfaction. ✘ Worked closely with client for value engineering and design solutions Conduct ✘ Weekly Site meetings with Stakeholders, Consultants & Contractors Review ✘ Identifying project risks and planning with appropriate people/resources. ✘ Review and Initiate Design Changes. ✘ Oversee Construction works on site. ✘ Establish and Implement Q.A process. Handover to Client and Stakeholders.

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<p>Retirement ILU 50 Plus Constructions \$9 m RSL Care</p>	<p>Project Manager</p>	<p>RSL Care – Moreton Shores Retirement Community – Stage 2, 38 ILU's D&C.</p> <ul style="list-style-type: none"> ✘ Retirement ILU's ✘ Manage the Project costs and create monthly reports. ✘ Maintaining customer relationship to achieve long-term retention & satisfaction. ✘ Worked closely with client for value engineering and design solutions Conduct ✘ Weekly Site meetings with Stakeholders, Consultants & Contractors Review ✘ Identifying project risks and planning with appropriate people/resources. ✘ Review and Initiate Design Changes. ✘ Oversee Construction works on site. ✘ Establish and Implement Q.A process. Handover to Client and Stakeholders.
<p>Retirement ILU 50 Plus Constructions \$14 m Halcyon Waters</p>	<p>Project Manager</p>	<p>Halcyon Waters Retirement Community</p> <ul style="list-style-type: none"> ✘ Retirement ILU's ✘ Manage the Project costs and create monthly reports. ✘ Maintaining customer relationship to achieve long-term retention & satisfaction. ✘ Worked closely with client for value engineering and design solutions Conduct ✘ Weekly Site meetings with Stakeholders, Consultants & Contractors Review ✘ Identifying project risks and planning with appropriate people/resources. ✘ Review and Initiate Design Changes. ✘ Oversee Construction works on site. ✘ Establish and Implement Q.A process. Handover to Client and Stakeholders.
<p>October 2005 – July 2007 - Adenbrook Homes (Avalon Property Group) Circa \$500m in housing</p>	<p>Operations Manager</p>	<p>Adenbrook Homes Various</p> <ul style="list-style-type: none"> ✘ Construction of circa 3000 homes ✘ Directly responsible for management and improvement of the Systems and Processes ✘ Drafting Estimating Customer Service and Sales, Management of customer Service, ✘ Drafting and Estimating departments, ✘ Overseeing Sales Manager and sales staff and approving point of sale material prior to accepting paperwork in the office, ✘ Monitoring and reporting on monthly sales and starts for work flow and cash flow purposes, ✘ Management of tenders and contract presenters, Monthly progress and budget reports ✘ JLF Corporation (75 Houses a year, ✘ Defence Housing Authority 45 Homes a year) , Managing the Research and Development sector of the business which looks after new product/designs and display homes

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February 1994 - October 2005 Cosmopolitan Developments and Construction	Contract Administrator	63 Lot House and Land Subdivision. (Bayside Grove Estate Wynnum West) <ul style="list-style-type: none">  Create and Maintain BOQ's,  Scheduling of works,  Supplier and Subcontractor orders and agreements, Procurement of materials,  preparing and Obtaining all necessary regulatory permits i.e council etc,  Cost Reporting,  Processing Client and Subcontractor Variations, Invoices and Progress Claims,  Maintain and reporting against Construction Program.